



**North Carolina
New Organizational Vision Award
NC NOVA**

The Application Process

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Ready for application building?

- Download Provider Manual and Application
 - www.ncnova.org
- Assemble an application team
 - Kickoff meeting
 - Delegate writing and document assembly
 - Periodic meetings to monitor status



At the Time of Application

- Key components of NOVA have been operational for at least 3 months
 - Peer mentoring program
- Coaching Supervision training is in progress
 - 50% at time of application
 - 80% within 4 months of application
 - 100% new hires within 6 months of employment
- Operating license is in good standing



Application Submission

- Three ring binder with organization's name on cover
- Completed application document in front
- Tabs with labeled domain numbers
- All documents are labeled and placed under appropriate tab
- Final internal team review – crosswalk with standards
- Submit to The Carolinas Center for Medical Excellence



CCME Desk Review Process

- Desk Review
 - Confirm applicants operating license is in good standing
 - Review of evidence submitted (must meet all standards)
 - Results of desk review sent back to contact person
 - Conference call to provide feedback, clarify documents or to get additional information



Prep for On-Site Review

- CCME requests list of the organization's DCWs, Peer Mentors and Supervisors
- We randomly select staff to be interviewed
- You determine the best interview time of day for staff
 - DCW - 90 minutes
 - Peer Mentors - 90 minutes
 - Supervisors - 30 minutes



CCME On-Site Review

- Onsite Review (1 day)
 - Up to four CCME interviewers sent on-site to interview staff
 - Outcome not known at time of departure – data is analyzed later
- Post-Onsite Review
 - Make recommendation for NC NOVA designation to DHSR (formerly DFS)
 - Provide feedback to provider that did not meet criteria



Hurray! We Met all the Standards!

- Re-verification of license in good standing
- Letter of recommendation sent to DHSR
- NC NOVA award issued within 30 days
- Special licensure designation in effect for two years



Yikes, We Didn't Meet all the Standards. Now What??

- Review summary of areas needing additional attention
- One time re-review possible (after 90 days and before 12 months)



Can NC NOVA Award be Withdrawn?

- Operational license is changed to provisional/revocation status
- Decertified by Medicare or Medicaid
- Change of ownership



Change of Ownership

Within 30 days of effective date of the change in ownership:

- Written intent to maintain NC NOVA designation
- Written request for expedited review



Change of Ownership

No material changes made?

- Continuing all aspects of NC NOVA program
- No changes in management: Administrator, DON, Supervisor

Then...

Complete attestation form verifying you are continuing all aspects of NC NOVA program

- Request expedited review
- CCME conducts abbreviated on-site review



Change of Ownership

Yes - material changes made?

- Provide new org chart of all management and supervisory staff
- Attest that all new management are familiar with NC NOVA program and all aspects of the program continue to be operational
- CCME conducts abbreviated on-site review



North Carolina New Organizational Vision Award

"You can't build a reputation on what you're going to do."

~ Henry Ford



Questions or Comments

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